

# IEA PVPS New Task 'PV for Transport' 3<sup>rd</sup> Workshop – Accommodation Application Form –

Accommodations will be reserved for you at **Lake Biwa Otsu Prince Hotel**.

Please check the appropriate box and fill in the necessary information using block capitals and return it to [h\\_hosokawa807@west.jtb.jp](mailto:h_hosokawa807@west.jtb.jp) **by October 20th, 2017.**

CHECK-IN:      November                      13th    14th    15th    16th    17th  
CHECK-OUT:    November                      14th    15th    16th    17th    18th

\_\_\_\_\_ nights

Last Name		First Name	
Accompanying Person			<input type="checkbox"/> None
Hotel	<b>Lake Biwa Otsu Prince Hotel</b>		
Payment	<input type="checkbox"/> Credit Card(VISA, Master, JCB, AMEX, Diners )		<input type="checkbox"/> Bank Transfer

### Room Rates of Lake Biwa Otsu Prince Hotel

(TWIN ROOM Double Occupancy)      22,600JPY/room, night  
 (TWIN ROOM Single Occupancy)      20,000JPY/room, night

\*including breakfast, service charge and consumption tax

**JTB will send an invoice and JTB will ask you to proceed payment by Credit Card or Bank Transaction.**

#### Cancellation Policy

<i>8 or more days prior to the first night of stay</i>	<i>No charge</i>
<i>2 to 7 days prior to the first night of stay</i>	20% of total room rate
<i>1 day prior to the first night of stay</i>	40% of total room rate
<i>On the first night of stay (except for the lower column)</i>	50% of total room rate
<i>After the first night of stay (after check-in) or no notice given</i>	100% of total room rate

You can use this space to ask any questions or requests to JTB MICE Division.  
 (ex: non-smoking / smoking)

### **JTB Western Japan, Corp. MICE Division**

#### **Accommodation Desk of PV for Transportation Definition**

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 E-mail: [h\\_hosokawa807@west.jtb.jp](mailto:h_hosokawa807@west.jtb.jp)      Office hours: 9:30 - 17:30, Monday to Friday.